

Manuscripts

Nuklearmedizin/NuclearMedicine publishes original papers, review articles, and case reports* in German or English. **Publication in English is desirable.** The manuscript should be organized according to the type. It is essential to divide the manuscript in e.g. Summary, Introduction, Material and Methods, Results, Discussion, Conclusion, and Literature. The most important sections should be stressed by subheadings.

Submission

All manuscript submissions should be entered online at <http://mc.manuscriptcentral.com/nukmed>. Full instructions and support are available on the site and a user ID and a password can be obtained on the first visit. Support can be contacted by phone +1 434 817 2040 ext. 167), or e-mail (support@scholarone.com). If you experience difficulties submitting your manuscript online, please contact the Editorial Office by e-mail or phone: barbara.tshisuaka@schattauer.de, +49 711 2 29 87 33.

Checklist

- Size: up to 22,000 characters incl. space bars
- Structure: Title, authors, facilities, running head, Keywords, Summary, Introduction, Methods, Results, Discussion, References (Vancouver style), Address of the author, Legends, Figures (minimum resolution 300 or 800 dpi), Tables.
- All manuscripts must be submitted in Microsoft Word Format (.doc) or Rich Text Format (.rtf).
- Please check proof generated by system as this is the version seen by the Editor-in-Chief and reviewers.

Acceptance of manuscripts

Manuscripts are submitted with the understanding that they are **original contributions** and do not contain data that have been published elsewhere. Manuscripts are reviewed by two or more editors, who will decide on the acceptance. It is taken for granted that the publication has been approved by all participating authors. Moreover, in the case of the author being subject to instructions of the institute director, his consent must be obtained.

Once your manuscript has been accepted, please send signed copies to the Central Editorial Office:

- Copyright Transfer Agreement and Conflict of Interest Statement
- Colour Figure Form (if applicable)

These forms can be downloaded at <http://mc.manuscriptcentral.com/nukmed> under Instructions and Forms and faxed back to +49 711 2 29 87 65.

Keywords and summary

A **German and an English** summary (up to 1,800 characters incl. space bars) as well as 5–6 keywords in

German and English. Divide the summary in **aim, methods, results, conclusion.**

Name and address of the corresponding author with phone and fax number at the end of the summary.

Preparation of figures and tables

Save figures in one of the following formats: .eps, .tif, or .jpg with a minimum resolution of 800 dpi (line drawings) or 300 dpi (photographs). Do not import figures in the text. Symbols, lettering, and numbering should be clear and large enough to remain legible after the figure has been reduced to fit the width of a column. Use only one type-size. Image files accompanying a manuscript must be supplied electronically in separate files to the main text. The cost of redrawing figures will be borne by the author. For colour illustrations a contribution of € 250.– will be charged to the author.

Create tables using Word or Excel. Each table should be appropriately numbered.

Figures and tables must be cited in parentheses in the text in numerical order, e. g. (Fig. 1, Tab. 1). Legends for figures and tables should appear at the end of the manuscript. Figures and tables already published must be accompanied by written permission from both author and Publisher to reproduce the figure (also author's own illustrations or tables). The correct source is given in the legend.

References

- Arranged alphabetically (first author) and numbered consecutively, max. 40 references.
- According to Index Medicus and Vancouver style.

Examples of references

Journals:

1. Nikolaus S, Larisch R, Vosberg H et al. In vivo imaging neurotransmitter function. *Nuklearmedizin* 2011; 50: 155–166.

Books:

2. Schicha H, Schober O (Hrsg). *Nuklearmedizin – Basiswissen und klinische Anwendung*. Stuttgart: Schattauer 2007.
3. Wise A, Mahani B. Radioiodtherapie des differenzierten Schilddrüsenkarzinoms. In: *Growth regulation of the thyroid gland*. Röhrri R, Amber S (eds). Stuttgart: Schattauer 1994; 49–67.

Nomenclature and abbreviations

According to internationally approved rules. Trade names of propriety brands may be stated additionally to the generic name, incl. the name of the producer. The author is responsible for the correctness of the text. Any information on dosage and method of application is supplied without liability of the Publisher and

the Editor-in-Chief. The user takes full responsibility for doses and applications. Authors should avoid the use of names of patients. Patients should not be recognizable from photographs unless their written permission has first been obtained.

Conflict of interest

All authors whose name appears on the manuscript will be required to indicate if there is, or has been a situation where a conflict of interest could be construed. To that end they should acknowledge the source of any extrainstitutional funds or support. In addition, they should acknowledge any financial interests in companies that market material that are, or have been, the subject of research reported in the manuscript. Such information will be held in confidence while the paper is under review and will not influence the editorial decision, but if the article is accepted for publication, there will be a short note for our readers.

Peer review process

All articles submitted may be pre-reviewed by the editor to ensure they conform to these guidelines. Manuscripts that fail to meet the requirements will not be sent for review and you will be asked to resubmit in an appropriate format. *Nuklearmedizin/NuclearMedicine* reserves the right to reject any manuscript.

Manuscripts that enter the peer review process will be examined by two experts. Those approved by the reviewers are accepted for publication subject to the authors addressing all editorial and production concerns.

Final proofs

All accepted manuscripts are subject to copyediting and editorial revisions. The contact author will receive final proofs for approval within the period prescribed; corrections arriving after this time can not be considered. Authors may be charged for extensive alterations in the galley proofs, if the cost of the author's alterations exceed 10% of the cost of composition.

Reprints

Reprints can be ordered by the authors in advance. An order form showing the cost of reprints is enclosed with the page proofs sent directly by the publisher. Other people interested in obtaining reprints are asked to contact the responsible department at the Publishers.

Correspondence

In the event that authors should wish to contact the Editors' Offices, or that of the Publisher, they should always quote their assigned manuscript number. Individuals wishing to contact the Editor-in-Chief are encouraged to use e-mail:

Joerg.kotzerke@mailbox.tu-dresden.de,

Joerg.Kotzerke@uniklinikum-dresden.de.

Business correspondence should be addressed to Schattauer GmbH, Verlag für Medizin und Naturwissenschaften, Hoelderlinstr. 3, 70174 Stuttgart, Germany.

The Instructions to Authors are also available online at www.nuklearmedizin-online.de and <http://mc.manuscriptcentral.com/nukmed>

***Case reports** will be printed as short communications. This means that strict rules and constrictions are necessary. The case should be presented in such a way that its speciality becomes clear and obvious. Extensive introductions and discussions should be avoided. Generally, a maximum of two case reports will be printed in *Nuklearmedizin/NuclearMedicine* and presented in the N-paginated part following the original papers.

The case report in English or German may not exceed two printed pages (approx. 8000 characters). Up to three figures are allowed of which the total size may not exceed half of a printed page. Maximally four authors are allowed. Only the most important five references (in Vancouver style) should be listed.

Construction of a case report: Short introduction – description of the case including methods and results – short discussion including general conclusion.